



ARCHITECTURAL REVIEW APPLICATION FORM

Fill out this form completely and submit with all required documentation:

Online: whisperduneshoa.com | Hand Deliver: Sally Kocurek ARC Chairman - sally@enhancedimage.com

Name of Resident Requesting Modification: _____

Address: _____ Phone: _____

_____ Email: _____

Date Submitted: _____

☐ **I acknowledge that I have read, understand, and agree to comply with the ARC Policies on page 2. I have also reviewed the current ARC Guidelines (2025), and governing documents related to modifications.**

ALTERATION TYPE Required City/County Permits are the responsibility of the owner/contractor to provide.

_____ Landscape Front Yard

_____ Screen Enclosure

_____ Roof

_____ Landscape Back Yard

_____ Additional Construction*

_____ Gutters

_____ Concrete/Pavers

_____ Doors/Windows

_____ Electrical/Propane*

_____ Fence Installation*

_____ Painting

Please describe in detail the modification being requested. Include the nature, kind, shape, height, colors, materials, and location. Please include drawings of improvements drawn to scale, drawing of improvements on a plat map of your property, and colored photos of area to be changed. ***A Lot survey/site plan illustrating the precise location of the proposed project and city permit is required.**

CONTRACTOR: _____

Company/Individual

Contractor's Email

License Number

City

State

Zip

Phone

Please attach copies of certificate of insurance, occupational license, permits if applicable.

Signature of Applicant

Print Name

Date _____

Architectural Review Committee Policies

Architectural and Landscape Modification Requests

All requests for architectural or landscape improvements/changes must be submitted in writing to the Whisper Dunes HOA management company. Requests must include sufficient detail to allow the ARC to evaluate the intent of the modification and its potential impact on the property and the surrounding area. All improvement requests are subject to review and approval in accordance with the Whisper Dunes Covenants and Restrictions and ARC Guidelines.

Modification Request Approval

All modification requests must receive approval before any work commences. Approved requests must be carried out as submitted and authorized. Any expenses resulting from city or county code requirements or changes shall be the sole responsibility of the applicant.

Compliance and Completion of Approved Work

All approved replacements or additions must comply with applicable city, county, and state building codes and regulations. It is the responsibility of the owner and/or contractor to obtain all necessary permits and approvals before commencing work. Only the specific work approved by the ARC/Board may be performed. Any changes or modifications to the original approval must be resubmitted to the ARC/Board for review and additional approval. All approved work must be completed within six (6) months of the ARC/Board approval date.

Irrigation Systems

Any modifications that affect the performance of the irrigation system must include necessary adjustments to ensure the same irrigation coverage as before the modification. All costs associated with these adjustments are the responsibility of the owner.

Exterior Painting

All surfaces to be painted must use colors listed in the approved color charts for the applicable area. Approved color charts are available on the Whisper Dunes HOA website.

Ownership Responsibility

Only the property owner may submit an Architectural or Landscape improvement request. The proposed change must not negatively affect surrounding areas.

Unapproved Changes

Installation of any change without prior ARC approval may result in violation fines in accordance with Whisper Dunes' governing documents and rules. The ARC/Board may also require the removal of unapproved changes and restoration of the property to its prior condition at the owner's expense. Furthermore, properties with unapproved changes may be restricted from sale until brought into compliance with Whisper Dunes standards.

Acknowledgment of Governing Documents

Owners submitting requests must confirm they have read Article IX (*Architectural Control*) and Article X (*Use Restrictions*) in the official Whisper Dunes Rules & Regulations document, as well as the current ARC Guidelines for Whisper Dunes.

Design and Aesthetic Harmony

All work performed must maintain consistency with the design, appearance, and harmony of existing surroundings within Whisper Dunes.

Utility Marking Requirement

Before any digging, the owner is responsible for contacting 811 to have all utilities properly marked.